



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
STATE SUPERINTENDENT

April 18, 2013

Memorandum

TO: Local and Intermediate School District Superintendents, Public School Academy Directors, and Nonpublic School Administrators

FROM: Carol Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Impending Carryover Policy for United States Department of Agriculture (USDA) Foods

Purpose

The purpose of this memorandum is to provide information regarding the carryover policy issued by the Michigan Department of Education (MDE) for United States Department of Agriculture (USDA) Foods on May 24, 2012.

Update

Effective July 1, 2013, MDE will implement a carryover policy that at the end of each school year (June 30), any pounds of USDA Foods remaining at manufacturers or distributors will be reclaimed and placed in a general consortium account where the product(s) will be fair-shared to other schools that have utilized their own balances and could use more product. This policy was created to alleviate high donated food balances and allow schools to access foods they need without having to complete the process of transferring balances between schools and/or manufacturers. We expect that most schools who actively participate in the USDA Foods program will actually receive more donated foods than they have in the past years.

Action Needed

Schools and agencies that have balances of USDA Foods should be aware of the impending policy as it was communicated to all Superintendents, Directors, and Administrators on May 31, 2012. Business Managers should be aware that the Planned Assistance Level (PAL) report and Financial Information Database (FID) will now only reflect the value of USDA Foods that have been physically delivered to the school or agency. Any inventory remaining at a processor or distributor will no longer be accounted for as part of the ending inventory on the FID or financial statements for School Year 2012-2013. When completing the FID, business managers shall report the inventory of USDA Foods exactly the same way it was reported in the audit report.

MDE representatives will be present and available for questions at the upcoming Michigan School Business Officials (MSBO) Annual Conference on April 25, 2013. Any questions related to this memorandum should be directed to Jaime Malnar at malnarj1@michigan.gov.

cc: Michigan Education Alliance

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